

VILLAGE OF THREE OAKS COUNCIL MEETING - DATE: 01/14/2009

Chair called meeting to order at 7:00 PM at the Three Oaks Village Hall.

Pledge of allegiance

Roll Call: Present: Bartos, Capiak, Graziano, Kramer, Pappa, Whittaker, Grosse

Absent: None

Approval of / additions to agenda: Moved: Bartos, Supported: Whittaker. Aye: 7, Nay: 0

Public comments: No requests for comment on the agenda.

- Pam Amato, Emergency Financial Manager, was introduced. She is here under Public Act 72 and is a contract employee of the state with authority granted by this act. She will be working here 2-3 days a week for 6 months to 1 year.
- Chris Siebenmark introduced the Michigan Child Identification program sponsored by the Masons. He suggested the Village and Masons could join to provide the free service during an town event. Economic development committee will work on this.

Approval of Minutes from December 10, 2008:

Moved: Capiak, Supported: Bartos. Aye: 7, Nay: 0

Approval of bills to be paid and accept payroll as paid: Discussion and clarification followed.

Moved: Graziano, Supported: Capiak. Aye: 7, Nay: 0

Committee Reports:

- **Administration:** Cheryl Capiak reported applications have been received; 10 clerk, 2 treasurer. Interviewing end of month.
- **Public Safety:** Steve Graziano reported on monthly meeting; no issues to report.
- **DPW – Streets:** John Kramer reported on snow plowing efforts. Plow damage was fixed (insurance paid for repairs, less deductible). Fire house driveway will be plowed; working with township on reimbursement. Met with AEP tree trimming; village will get list of trees before cutting and AEP will plant new 1:1 from selection of trees but planting may be on different location.
- **DPW – Water:** John Pappa reported on lift station needs to be fixed. Bid estimates are in progress. Insurance claim will be filed for generator damage during flooding.
- **DDA/Planning:** Sue Bartos reported DDA approved 2 reimbursement payments. Planning Commission received zoning change request for the Township Museum.

Correspondence: Comcast will continue franchise to provide service to community.

Old Business:

- Water and sewer rate and Budget updates. A special meeting will be held January 28, 7pm, Village Hall for review of both. Public hearing on water and sewer rate increase will be held at 6:30pm prior to regular council meeting on February 11, 2009. Collection of past due water bills is a priority in the next few months.

New Business:

- **Motion:** Appointment of Bill Rattan for term expiring 11/2011 and Jan Grayson for term expiring 11/2010 to the Planning Commission. Moved: Capiak, Supported: Pappa. Aye: 7, Nay: 0
Motion Carried
- **Motion:** Reappointment of Gene Svebakken for term expiring 11/2011 to the Planning Commission. Moved: Capiak, Supported: Pappa. Aye: 7, Nay: 0 **Motion Carried**
- **Motion:** Appointment of Dennis Grosse for term expiring 11/2012 and Mike Springer for term expiring 11/2012 and reappointment of Kim Pruitt for term expiring 11/2011 and Jason Heckathorn for term expiring 11/2012 to Downtown Development Authority (DDA). Moved: Bartos, Supported: Graziano. Aye: 7, Nay: 0 **Motion Carried**
- Village Hall office hours have changed to 8am-Noon, Monday, Wednesday and Friday.

- **Motion:** Appointment of Pam Amado as 401k Plan Trustee Moved: Capiak, Supported: Kramer. Aye: 7, Nay 0 **Motion Carried**
- Continuing Education – Pappa reported Nathan Smith is enrolling in classes for lagoon certification and renewing of current certification in sewer.
- Policy on paying vendors was accepted.
- **Motion:** Appointment of Dave Grosse, Cheryl Capiak and Steve Graziano to union negotiation committee. Moved: Graziano, Supported: Pappa. Aye: 7, Nay: 0 **Motion Carried**
- **Motion:** This year’s pension contribution will be based on 2008 W2 reported wages and a 3% contribution will be given to all fulltime employees. Moved: Capiak, Supported: Graziano. Roll Call: Aye: Bartos, Capiak, Graziano, Kramer, Pappa, Whittaker, Grosse. Nay: None **Motion Carried**

Items for Discussion only:

- Rubbish collection counts are being reviewed. A reduction in the January bill has been agreed upon.
- Auditor has begun his work. The cost will be greater than expected due to more work needed to complete the audit.
- \$175,000 Road Commission Grant has been received for work on South Elm St. Funds available in 2011. Siebenmark suggested getting letters of support from Jelinek and Tyler.
- Inter Governmental Agreement for LRSB monies will be a long shot. Most will be going to New Buffalo but we will keep trying.

Public comments: Chuck Sittig stated the Township will work with the Village on inter-governmental reimbursements for services so that both stay within the law.

Meeting adjourned at 8:20 PM

Submitted by:

Darlene Heemstra
Village Clerk/Treasurer

Approved _____