

Minutes of the Three Oaks Planning Commission August 8, 2018

Agenda:

- 1) Chairman Svebakken called the meeting to order at 7:00 pm and called the roll:
 - a. Present: Svebakken, Binswanger, Heemstra & Wagner.
 - b. Absent: Caid, Shawver, and Wisner.
- 2) Hank Binswanger was appointed Secretary Pro-Tem in Larry Shawver's excused absence.
- 3) Chairman Svebakken welcomed the public visitors and acknowledged Ms. Becky Harvey, McKenna and Associates, who joined the meeting to lead the Planning Commission through its Master Plan working session and discussion of the survey.
- 4) Motion to approve the minutes of the July 10, 2018 meeting was made by Heemstra, seconded by Wagner and unanimously approved.
- 5) Motion to approve the agenda as posted made by Heemstra and seconded by Wagner and unanimously approved.
- 6) Reports from Village Council, Zoning Board of Appeal, and Staff
 - a. Village Manager - no report
 - b. Village Council - no report
 - c. Zoning Board of Appeals - Board did not meet, so no report
- 7) Master Plan Working Session:
 - a. Becky Harvey, McKenna and Associates, reviewed the survey questions and asked for input from Planning Commission members as well as members of the audience. It noted that the most current survey incorporated additional questions provided by the DDA. It was further decided that any additional questions or changes be presented to Mike Greene, Village Manager, no later than Thursday, August 9th. The survey will be available on the Village website beginning Saturday, August 11th.
 - b. Community Input Picnic
 - i. Heemstra related that everything was ready for the August 11th PC/DDA event to be held in the park alongside the musical event scheduled for that evening. Publicity for the event included mention in the local paper. Copies of the survey plus printed links to the survey were to be provided at the picnic. Also discussed was having a table at Wurstfest to remind people to complete the survey in order to have input into the Villages future.
- 8) Comments from the Public
 - a. Bill Welter, Journeyman owner had two questions for the PC in regard to items he would like to complete. The first was to install an asphalt path to the dock in the rear of the distillery and the second was to build a parking lot in the field behind the distillery. Becky Harvey informed Welter that he would need to present a preliminary site plan and submit same to Mike Greene.
- 9) There being no further comments from the public nor the committee, Chairman Svebakken noting it was 7:57 pm called for a motion to adjourn the meeting. Such motion was made by Wagner and seconded by Heemstra and unanimously approved.

Date of the next meeting is scheduled for September 4, 2018.