

Minutes, Three Oaks Planning Board Meeting
6 February 2018

- 1) Chairman Svebakken called the meeting to order at 7:00 P.M., and asked Secretary Shawver to call the roll:

Present: Svebakken, Caid, Heemstra, Wagner, and Shawver.

Absent: Wisner and Binswanger (excused)

Ms Rebecca Harvey, McKenna and Associates, and Village Manager Mike Greene were also in attendance.

- 2) Motion to approve the minutes of the 5 December 2017 meeting was Made by Heemstra, seconded by Caid and unanimously approved.

- 3) Motion to approve the agenda was made by Shawver, seconded by Wagner and unanimously approved.

- 5) Reports from Village Council, Zoning Board of Appeals and staff:

In response to Chairman Svebakken's request for reports, Village Manager Greene and Village Council representative Heemstra indicated there was nothing of significance to report, but did briefly discuss the Village Retention Pond's review, which has not yet been completed.

In response to Shawver's question regards status of the Master Plan, Chairman Svebakken stated the proposal which was received from McKenna had been tabled by the Village Council given the cost, specifically, the cost of the Community Education component of the proposal.

After further discussion and clarification, a motion was made by Shawver, seconded by Wagner and unanimously approved to;

Request a revised proposal for approval of the Master Plan by McKenna, be requested, minus the Community Education component of their previous proposal.

6) 2017 Annual Report of Planning Commission.

Chairman Svebakken had asked our Planning Consultant, Rebecca Harvey, to assist in facilitation of a discussion on the status of the Planning Commission's preparation of their Annual Report to the Village Council. Svebakken pointed out there were two documents in the Plan 203Oaks we might use in such a discussion: Goals and Objectives (P 84), and Implementation Program (P108), both attached to these minutes.

Ms Harvey pointed out the PC had responsibility for those Planning and Zoning projects in the Master Plan assigned to them, and had shared responsibility with Council in the general oversight of the Plans implementation. In further discussion of the Plan 203Oaks, Implementation Program, it was observed the Planning Commission had fulfilled the 5 specific projects assigned to them and asked Chairman Svebakken to make note of this in his 2017 Annual Report to the Council.

It was also noted that if possible Village Manager Greene should attempt to schedule a Joint Meeting of the Planning Commission and the Three Oaks DDA in April to discuss the status of the revised Master Plan and its implementation.

9) There being no further business to discuss nor public available for comment; the Chairman asked for a motion to adjourn. Such motion was made by Shawver, seconded by Wagner and unanimously approved..

