



Phone: (269) 756-9221

Fax: (269) 756-3031

**HOME OCCUPATION PERMIT
APPLICATION**

Date of Application: _____

Applicant Name: _____ Applicant Contact #: _____

Applicant Address: _____

Address of Home Occupation: _____

Are you the owner of this property? YES / NO (please circle)

If no, attach written authorization from the property owner giving approval for this home occupation.

What type of home occupation will be at this location: _____

What is the total square footage of your home / unit: _____

What is the square footage of the home occupation area: _____

Will the home occupation require any changes to the structure or property? YES / NO (please circle)

If yes, describe all changes (i.e., sink, electrical outlet, walls, demolition): _____

Will customers / clients come to the property? YES / NO (please circle)

If yes, circle the days of the week and list hours for each day?

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

On the following page **PLEASE READ AND INITIAL EACH OF THE FOLLOWING STATEMENTS:**



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_____ Home occupations may be permitted accessory to the principal use of a residential dwelling. No more than 1/3 of the floor area of the principal dwelling unit may be used in connection with the home occupation or for storage purposes.

_____ No home occupation shall be conducted in any accessory building.

_____ Only the residents of the dwelling unit may be engaged in the home occupation.

_____ The appearance of the principal structure shall not be altered, nor shall the home occupation be conducted in a manner which would cause the premises to differ from its residential character either by the use of sounds, noises, or vibration.

_____ Only one nameplate sign shall be allowed. It may display the name of the home occupation, and must be attached to the principal building.

_____ No outdoor display or storage of materials, goods, supplies, or equipment used in the home occupation shall be permitted on the premises.

_____ No home occupation shall require internal or external alterations or involve construction features or the use of electrical or mechanical equipment that would change the fire rating of the structure.

_____ No home occupation shall cause an increase in the use of any utility (water, sewer, electricity, trash removal, etc.) that would exceed the average usage by residences in the neighborhood.

_____ The home occupation may increase vehicular traffic flow and parking by no more than two additional vehicles at a time.

_____ No more than five customers or clients shall come to the dwelling unit for services or products during any one day. Any need for parking generated by the conduct of such home occupation shall be met off the street and other than in the required front yard.

_____ There shall be no deliveries to or from a home occupation with a vehicle larger than a 15,000-pound truck with not more than two axles.

_____ In no case shall a home occupation be open to the public earlier than 8:00 AM, nor later than 7:00 PM.

_____ A home occupation shall not create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than would normally be generated in a similarly zoned district.

By signing below, the applicant agrees to comply with the terms outlined in section 2.411 "Home Occupation" of the Village of Three Oaks Zoning Ordinance, including but not limited to, the above limitations:

APPLICANT SIGNATURE

DATE

21 N. Elm Street Three Oaks, Michigan 49128