



Downtown Development Authority
Regular Meeting July 10, 2019 5:30 PM
MINUTES

Call to Order 5:31

Roll Call Drier Grosse Haughey Lintner Reichert Schuttler Taylor

ABSENT w/ notice: Bierwirth ABSENT w/o notice: Froehlich

Additions/Deletions to the agenda & approval of the agenda Approved

1. Public Comment Thomas Pauly offered to take photos of businesses in DDA district
2. Approval of June 2019 Minutes Approved
3. Financial Report Bank balance \$50,231.12
4. Chamberlain Path -- the closing of the grant is next week
5. Township hall – no news
6. Advertising -- DDA will spend \$540 for a fall ad in Escape magazine
7. Master plan – DDA will hold a public hearing at the September meeting; scheduled for Council adoption at its subsequent meeting
8. Wurstfest -- No change from June meeting . . . At the February 2019 DDA meeting it was agreed the goal of Wurstfest is to generate \$5,000 net revenue to be used for community-building projects. There is a need to block more streets in order to provide space for more vendors. The merchants' preference is to leave Elm St open north of the tracks and move the car show to another location. Drier volunteered to visit merchants and explain the sponsorship request in August.
9. Tree grates on Elm St -- The grates are choking the trees. Village paid to have some grates cut to relieve the stress on the trees at a cost of \$995. DDA motion to approve payment of half – i.e., \$487.50 – with the note that this expense should have been brought to DDA earlier in the process. Public comment included a suggestion to consult with an arborist on the future of Elm St trees – How long lived are the current trees? What are other sustainable alternatives?
10. Village Drinking fountains -- haven't worked for several years, cost is \$719.30 to restore functionality. Discussion pointed out that fountains are healthy in that they provide an alternative to soft drinks and bottled water. On the other hand fountains are now viewed as expensive to maintain (plumbing as well as sanitary state) and are being decommissioned. An alternative proposal was made to remove the non-working fountains. Cost estimate for removal, and other water options (e.g., water bottle filling station) to be discussed at next meeting.
11. Façade Rebate – Jan Schuttler and Angela Reichert are researching programs in other places on topics such as program eligibility, project criteria, and application process. Target is a program proposal for DDA discussion in early spring, for implementation in Summer of 2020.
12. Public Comment – Dumpsters on Elm St are overflowing . . . Village Mgr. has arranged to go to 2 day/week pickup during summer months.
13. Public Comment – Need for public WIFI in downtown area. To be discussed at next meeting.

Adjourn 6:07 Next regular meeting scheduled August 7, 2019

Term Expires: April 2020
J.D. Haughey
Janet Schuttler – Vice Chair
Dave Grosse – Council Liaison

Three Oaks Downtown Development Authority
Term Expires: April 2021
Angela Reichert – Chair
Karrie Lintner
Colleen Froehlich

Term Expires: April 2023
Carolyn Drier
Garth Taylor – Secretary
Suzanna Bierwirth