



Downtown Development Authority
Regular Meeting June 5, 2019 5:30 PM
MINUTES

Call to Order 5:30 Roll Call Bierwirth Dreier Froehlich Reichert Schuttler Taylor
ABSEN T w/ notice: Grosse Haughey Lintner :

Additions/Deletions to the agenda -- none Approval of the agenda -- approved

1. Public Comment -- none
2. Approval of May 1, 2019 **Minutes** with corrections to budget discussion -- approved
3. Financial Report Bank balance \$50,287.07 some advertising costs have been paid
4. Report: Stroll -- Merchants reported lots of business that day. Three music performances during the day. Encouragement to repeat in December (Snowflake Stroll)
5. Update: Advertising -- Ads contracted in Water's Edge, Edible Michiana, rack cards (3,000) to be printed; plans to place 2-3 ads in The Beacher this fall. Merchants who want to stock Edible Michiana are encouraged to pick them up from Suzanna Bierwirth (Edible Mich does not deliver to individual merchants). BILLBOARD: Placement on I 94 can possibly be had for about \$600/month. Bierwirth and Froehlich will investigate and report back. VILLAGE WEBSITE: Reichert will send notice of events to Village Manager, who will keep the website up to date.
6. Update: Master plan – goes to Village Council next week, then to a two-month period for public comment and review by other municipalities.
7. Update: Wurstfest – Cathi Rogers addressed DDA with current plans for 2019 Wurstfest to be held September 21 from 10 am to 7 pm, streets are closed at 6 am. At the February 2019 DDA meeting it was agreed the goal of Wurstfest is to generate \$5,000 net revenue to be used for community-building projects. There is a need to block more streets in order to provide space for more vendors. The merchants' preference is to leave Elm St open north of the tracks and move the car show to another location. SPONSORSHIP: \$1250 cash and \$2000 in-kind raised so far. Drier volunteered to visit merchants and explain the sponsorship request.
8. Update: Grant/Chamberlain Path-- Application for \$99,950 grant was submitted to USDA. Awarded \$79,000. The scope/design is being re-worked. Has to be completed by December 2019.
9. Township hall -- The Village has had preliminary discussions with Three Oaks Township regarding old Township Hall and the future use of the property.
10. Spring Creek School – Located on the south boundary of the township. A committee has been formed to restore the School building and use for community gatherings. Funds have been committed from: Township, Pokagon, Upton Community Foundation, Allen Turner, and private donations. Construction is expected to start in September.
11. Public Comment -- none

Adjourn 6:19 Next regular meeting scheduled July 10, 2019

Term Expires: April 2020
J.D. Haughey
Janet Schuttler – Vice Chair
Dave Grosse – Council Liaison

Three Oaks Downtown Development Authority
Term Expires: April 2021
Angela Reichert – Chair
Karrie Lintner
Colleen Froehlich

Term Expires: April 2023
Carolyn Drier
Garth Taylor – Secretary
Suzanna Bierwirth