



Downtown Development Authority
October 3rd, 2018
5:30 PM
Regular Meeting
Minutes

1. Call to Order – Meeting called to order by DDA Chair Reichert at 5:30 PM.

Roll Call

- Present: Angela Reichert, Dave Grosse, Garth Taylor, Carolyn Drier, Brandi Cardwell, Don Jackson, Colleen Newquist
- Excused: Janet Schuttler
- Absent: Karrie Linter

Additions/Deletions to the agenda & approval of the agenda

- Motion to approve the agenda by Newquist, seconded by Cardwell – Approved

2. PUBLIC COMMENT – N/A

3. Approval of the September 5th, 2018 DDA Meeting Minutes

- Motion to approve September 5th, 2018 Minutes by Jackson, seconded by Drier – Approved

Unfinished Business

4. Chamberlain Path – Plaque

- Debbie Drier-Weber presented the new wording and design for the plaque and will present final draft to ArtFX for completion.

New Business

5. DDA Bylaws – Schedule Committee Meeting

- Committee Representative Jackson will work on scheduling a meeting to finalize draft bylaws.

6. DDA Website – Schedule Committee Meeting

- Committee meeting scheduled for October 22nd, 2018.

7. DDA Plan Update

- Update memo from McKenna was presented with request for DDA to provide information.

8. Wurstfest – Wrap-Up Presentation – Cathi Rogers

- Cathi Rogers presented highlights of Wurstfest wrap up and will finalize revenue/expenditures with Village Treasurer and provide final information at November meeting.
- Wurstfest Feedback Survey will be emailed, and hand delivered to merchants within the DDA district.

9. Committee Remarks – N/A

10. PUBLIC COMMENT – N/A

11. Adjournment

- Motion to adjourn at 6:35 PM by Jackson, seconded by Grosse - Approved
- Next regular meeting scheduled for November 7th, 2018

Angela Reichert – Chair
Karrie Linter
Colleen Newquist

Three Oaks Downtown Development Authority
Carolyn Drier
Garth Taylor
Don Jackson

Brandi Cardwell
Janet Schuttler
Dave Grosse – Village Council Liaison