

Minutes, Three Oaks Planning Board Meeting
5 December 2017

- 1) Chairman Svebakken called the meeting to order at 7:00 P.M., and asked Secretary Shawver to call the roll:

Present: Svebakken, Binswanger, Heemstra, Wagner, Wisner and Shawver.
Absent: Caid

Village President Dave Grosse and Manager Mike Greene were also present

- 2) Chairman Svebakken then recognized Patrick Matheson and Darlene Wisner as guests. Mr Matheson was present to support his request to combine 2 parcels of real estate he owned in the Village..

- 3) Motion to approve the minutes of the 7 November 2017 meeting was Made by Heemstra, seconded by Wisner and unanimously approved.

- 4) Motion to approve the agenda was made by Heemstra, seconded by Binswanger and unanimously approved.

- 5) Reports from Village Council, Zoning Board of Appeals and staff:

Only activity of note, was the Village Council confirmation of the appointment of Brenden Wagner to the Planning Commission Board.

- 6) After discussion of Patrick Mathewson's request (attached as a part of these minutes) to combine two parcels of land he owns in the Village; a motion to approve the request was made by Heemstra, seconded by Shawver and unanimously approved.

- 7) After discussion, and minor editing of the Secretary's responsibilities, a motion to approve the updated Village of Three Oaks Planning Commission By-Laws was made by Heemstra, seconded by Binswanger and unanimously approved. A signed copy of the draft Bylaws is attached to the official copy of these minutes.

- 8) There being no further business to discuss, as Chairman Svebakken prepared to close the meeting, the status of the staff volunteer training was raised, and Manager Greene explained he was awaiting a response from McKenna and Associates for their available dates to conduct the training.

- 9) A motion to adjourn the meeting was then made by Wisner, seconded by Shawver and unanimously approved..

