



Village of Three Oaks
December 6th, 2017
5:30 PM
Downtown Development Authority
Meeting Minutes

Members Present: Dave Grosse, Carolyn Drier, Garth Taylor, Brandi Cardwell, Janet Schuttler, Colleen Newquist, Angela Reichert

Members Absent: Don Jackson

Other Attendees: Mike Greene, Village Manager

1. Financials: Sesquicentennial funds and other tax refunds to be deducted.
2. New member Colleen Newquist was introduced.
3. RFP's for Wurstfest & Farmers Market were presented by Mike for review. Any changes to be forwarded to Mike in the next couple of days. Carolyn expressed wish for market to be no south end of town.
4. Dave presented a rack card and suggested similar print material for Three Oaks. Garth suggested January meeting to focus on marketing.
5. Colleen putting together email list of merchants for communication between businesses and with outside world. A meeting with new merchant group was discussed.
6. Capital Improvement Projects – DDA projects included are downtown bathrooms and upgraded power source downtown. Village Council will prioritize and review.
7. Brandi is interested in social media promotion and interviews with merchants. Brandi also brought up car chargers, New Buffalo is installing two (2).
8. Winter meetings dates were discussed and if there will be enough members in town. March meeting may have to be cancelled.

Submitted by Angela Reichert
December 7th, 2017