

VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 10-11-17

Chair called Village Council Meeting to order at 7:00 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Kramer, Pappa, Heemstra, Grosse

Absent: Graziano, Zebell

Approval of the Agenda as presented by the Village Council President. Moved: Capiak Supported: Heemstra Aye: 5 Nay: 0 Absent: 2 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

Approval of the Consent Agenda to include: Approval of Minutes from the Regular Council Meeting on 09-13-17. Approval of Invoices to be paid (\$51,044.83), Approval of Disbursements made from September 1 through September 30, 2017 (\$94,288.97), Approval of Prepays, and Payroll as paid (\$48,708.47), and the Treasurer's Report. Moved: Heemstra Supported: Kramer Aye: 5 Nay: 0 Absent: 2 Abstain: 0 MOTION CARRIED.

NOTE: Council Member, Steve Graziano arrived at 7:04 pm.

CLOSED REGULAR COUNCIL MEETING at 7:04 pm TO ENTER INTO THE PUBLIC HEARING MEETING to CONSIDER RATE CHANGES in the SEWER R-T-S FEES and a LOWER RATE for WATER USAGE over 100,000 GALLONS.

- RE-ENTERED into REGULAR COUNCIL MEETING at 7:07 pm.
- **APPROVE ORDINANCE #212 – SEWER SYSTEM RATE ORDINANCE:** A Motion was made to adopt Ordinance #212, a Sewer System Rate Ordinance which will increase the Sewer R-T-S fees to \$21.00/month. Moved: Graziano Supported: Capiak Aye: Capiak, Graziano, Kramer, Heemstra, Grosse Nay: Pappa Absent: Zebell Abstain: None MOTION CARRIED.
- **APPROVE ORDINANCE #213 – WATER SYSTEM RATE ORDINANCE:** A Motion was made to adopt Ordinance #213, a Water System Rate Ordinance, which will create a new rate of \$4.68 for water usage over 100,000 gallons per month. R-T-S Fees and rates for water usage under 100,000 a month remain the same. Moved: Heemstra Supported: Kramer Aye: Capiak, Graziano, Kramer, Pappa, Heemstra, Grosse. Nay: None Absent: Zebell Abstain: None MOTION CARRIED.
- **APPROVE APPOINTMENTS to the DDA BOARD:** There are openings on the DDA Board and the Planning Commission. Six (6) applications were received, (4) have been interviewed and (2) remain to be done. In order to immediately fill two (2) of the openings on the DDA board, the appointment of Brandi Cardwell and Janet Schuttler was recommended. **A Motion was made to appoint Brandi Cardwell and Janet Schuttler to the DDA Board with terms expiring on 04-30-19.** Moved: Heemstra Supported: Capiak Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.
- **PARKS & RECREATION BOARD:** The minutes from the October 2, 2017 meeting were not yet available. The next meeting is scheduled for 7:00 pm on Monday, November 6, 2017.
- **PLANNING COMMISSION:** The minutes from the October 3, 2017 meeting were not yet available. The next meeting is scheduled for 7:00 pm on Tuesday, November 7, 2017.
- **DDA BOARD:** The minutes from the October 4, 2017 were not yet available. The next meeting is scheduled for 5:30 pm on Wednesday, November 1, 2017.
- **VILLAGE MANAGER'S UPDATES:** Mike Greene, Village Manager, reported that the Moore & Bruggink Water Treatment Study is ongoing with approximately two (2) weeks of samples left to collect and analyze. Once those test results are in, the in-depth study can be conducted with a full report expected by year-end. The Go-America dredging project of Sewer lagoon #1 will be underway in a few weeks and once started, will take about 3 weeks to finish. Trendset will begin installing the new radio communications link between the water tower and water department within the next two (2) weeks. Severn Trent will soon begin the staffing and operations review of the Water/Sewer Department and the DPW/Street department with the first meeting scheduled to take place on October 20th with Bruce Hauch, Water Plant Superintendent. McKenna & Associates is finalizing the dates that their staff is available to conduct their training seminar and once finalized a survey will go out to all board members to see which date would work the best for maximum participation. Mike also mentioned that the River Valley Homecoming parade would be held in town at 4:00 pm on Friday, October 13th and reminded everyone that the village-wide large item

pick-up is scheduled for Saturday, October 14th from 8:00 am until noon. The Halloween parade for the elementary school is scheduled for Monday, October 30th.

- **VILLAGE PRESIDENT'S UPDATES:** Dave Grosse reported that the Wurstfest was a huge success with great weather and lots of people (happily) attending! He reminded everyone that Trick or Treat was scheduled for Saturday, October 28th from 4:00 to 6:00 pm.
- **COUNCIL MEMBER, Darlene Heemstra** asked about the status of Tree City application which was due at the end of December, and asked whether the plantings in Carver Park would be done in the fall or next spring. **AUDIENCE MEMBER, Nancy Reitz** expressed appreciation to the DPW Dept. for their work in picking up branches and yard waste.
- **MEETING ADJOURNED AT: 7:19 pm**

Submitted by:

Cynthia E. Moynihan,
Three Oaks Village Clerk
Minutes for the 10-11-17 Council Meeting
Were **APPROVED** at the 11-08-17 Regular Council Meeting