

**VILLAGE OF THREE OAKS SPECIAL COUNCIL MEETING – DATE: 08-23-18**

**Chair called Special Council Meeting to order at 6:00 PM at Three Oaks Village Hall.**

**Pledge of Allegiance: Yes**

**Roll Call: Present: Capiak, Pappa, Heemstra, Grosse**

**Absent: Graziano, Kramer, Zebell**

**Approval of the Agenda as presented by the Village Council President. Moved: Capiak**

**Supported: Heemstra Aye: 4 Nay: 0 Absent: 3 Abstain: 0 MOTION CARRIED.**

**Public Comment on the Agenda: None**

- **REPLACEMENT METER HEADS PROPOSAL:** Core & Main, (a meter head supplier) submitted a proposal in the amount of \$21,835.50 for 150 new 5/8” meter heads. This purchase is necessary because of the time lag in warranting the “smoked” meters. We are only able to receive 50 replacement meters at a time and the warranty process takes about (3) months. By purchasing 150 meter heads the water department can quickly begin the processing of replacing those that are not currently operating and begin the process of swapping out the failed meter heads and sending them in for warranty. Core & Main has 150 in stock and ready to ship. **A Motion was made to accept the proposal from Core & Main for the purchase of 150 new 5/8” water meter heads in the amount of \$21,835.50. Moved: Pappa Supported: Capiak Aye: Capiak, Pappa, Heemstra, Grosse Nay: None Absent: Graziano, Kramer, Zebell Abstain: None MOTION CARRIED.**
- **INFLUENT DIPPER SAMPLER PERMITTING and INSTALLATION PROPOSAL:** The MDEQ has required that a permanent sampling point be established at the sewer lagoons on Schwark Road. By installing a flow based sampler we will be able to consistently obtain and monitor results of the current loading of the system. This involves excavation and plumbing work prior to installing the Influent Dipper Sampler. Bids were solicited from (7) seven companies. (4) four of them did not respond and (3) three of them submitted proposals. Mike Greene, Village Manager, has recommended that Council accept the lowest bid (for the total project) at a cost not to exceed \$13,530.00 from B & Z Company, Benton Harbor, MI. They are able to meet the mandated timeline required by MDEQ to complete this project. **A Motion was made to award the contract to B & Z Company, Benton Harbor, Michigan for the excavation, plumbing work and installation of a flow proportional composite (dipper) refrigerated sampler at the sewer lagoons on Schwark Road at a cost not to exceed \$13,530.00. Moved: Pappa Supported: Heemstra Aye: Capiak, Pappa, Heemstra, Grosse Nay: None Absent: Graziano, Kramer, Zebell Abstain: None MOTION CARRIED.**
- **TRANSFER of 25% of the MAJOR STREETS ACT 51 REVENUE to the LOCAL STREET FUND:** It was discussed and agreed upon that this would be tabled until the regular Council meeting in September, 2018.
- **MEETING ADJOURNED AT: 6:25 pm**

Submitted by:

Cynthia E. Moynihan,  
Three Oaks Village Clerk  
Minutes for the 08-23-18 Special Council Meeting  
Were **APPROVED** at the 10-10-18 Council Meeting