

VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 07-12-17

Chair called Village Council Meeting to order at 6:03 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Kramer, Pappa, Zebell, Heemstra, Grosse

Absent: Graziano

Approval of the Agenda as presented by the Village Council President. Moved: Kramer Supported: Heemstra Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

Approval of the Consent Agenda to include: Approval of Minutes from the Regular Council Meeting on 06-14-17. Approval of Invoices to be paid (\$70,778.70), Approval of Disbursements made from June 1 through June 30, 2017 (\$59,731.41), Approval of Prepays, and Payroll as paid (\$66,325.97), and the Treasurer's Report. Moved: Heemstra Supported: Capiak Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

- **INSPECTION FEE FOR SHORT-TERM RENTALS:** Council talked briefly about the new short-term rental ordinance. They encouraged owners to sign up and asked that either the homeowner or property manager be present during the home inspection. It was suggested that the inspection fee be waived for the 1st time inspections this year. **A Motion was made to waive the Short-term rental inspection fee for any inspections done during 2017.** Moved: Zebell Supported: Pappa Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.
- **DANGEROUS BUILDING HEARING for 105 SYCAMORE STREET:** A hearing was held on June 20, 2017 at Village Hall regarding the condition of the home at 105 Sycamore. Dave Thomas, Hearing Officer, conducted the meeting with the homeowner and her daughter, and Dave Grosse, interim Village Manager present. The home is in very poor condition, and there are no financial means to repair it. The homeowner stated that possibly a neighbor would be interested in purchasing the home and repairing it. **A Motion was made to accept the recommendation of Dave Thomas, Hearing Officer, to declare 105 Sycamore a dangerous building and to proceed with demolition according to Village ordinance. There are 60 days available to improve the property and bring it up to code or to finalize a sale; otherwise demolition will take place.** Moved: Kramer Supported: Zebell Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.
- **DANGEROUS BUILDING HEARING for 313 SHERWOOD STREET:** A hearing was held on June 20, 2017 at Village Hall regarding the condition of the home at 313 Sherwood. Dave Thomas, Hearing Officer, conducted the meeting with the attorney representing the bank that is now in possession of the property and Dave Grosse, interim Village Manager present. The home is in very poor condition and since it is bank-owned, there are no funds available to repair it. **A Motion was made to accept the recommendation of Dave Thomas, Hearing Officer, to declare 313 Sherwood a dangerous building and to proceed with demolition according to Village ordinance. There are 60 days available to improve the property and bring it up to code, or to finalize a sale; otherwise demolition will take place.** Moved: Heemstra Supported: Capiak Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.
- **DDA RE-APPOINTMENTS:** A Motion was made to re-appoint (3) three DDA board members, Garth Taylor, Don Jackson and Carolyn Drier to terms ending on 04-30-19. Moved: Heemstra Supported: Capiak Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.
- **INTERVIEWS of VILLAGE MANAGER CANDIDATES:** Two (2) interviews were conducted for the position of Village Manager. The 1st was David Kowal from Kalamazoo, and the 2nd was Michael Greene from Caro, Michigan. Note: the 3rd person that had been previously selected for an interview withdrew his name. After the conclusion of their interviews and discussion of the candidates, council members decided that they were ready to make a recommendation to extend a contract to one (1) of the candidates. **A Motion was made to offer the position of Village Manager to Michael Greene and to authorize Dave Grosse, interim Village Manager, to handle the negotiation of the contract.** Moved: Capiak Supported: Heemstra Aye: Capiak, Kramer, Pappa, Zebell, Heemstra, and Grosse Nay: None Absent: Graziano Abstain: any MOTION CARRIED.
- **PARKS & RECREATION BOARD:** There was no meeting in July. The next meeting is scheduled for 7:00 pm on Monday, August 7, 2017.

- **PLANNING COMMISSION:** There was no meeting in July. The next meeting is scheduled for 7:00 pm on August 8, 2017.
- **DDA BOARD:** There was no meeting in July. The next meeting is scheduled for August 13, 2017 at 5:30 pm.
- **VILLAGE MANAGER'S UPDATES:** David Grosse, Interim Village Manager, reported that the sewer testing has been completed between the Village's sewer ponds and Journeyman Distillery. The DEQ hopes to finish processing our application for dredging Sewer Pond #1 by the end of the week and then we will know if the Residual Management Program has been approved. He also said that there are a couple of meetings scheduled with engineers who specialize in waste-water treatment systems and they will provide proposals to remedy the Village's waste water treatment issues. Dave reported that he will be traveling to Kalamazoo to review the E.K Warren statue, and that Rieth-Riley should finish the parking lot next week. In conclusion, he said that the 150th anniversary activities went exceptionally well this past weekend, with the opening of the time capsule being a big hit. Of special note were letters from grandparents (from 50 years ago) to their now-grown grandchildren who were in attendance to see and read the letters that had been written to them.
- **AUDIENCE MEMBER, Brittany DeRuiter** announced that she was resigning as the chairman of the Flay Day committee. She is seeking a chairman for the committee and seeking more volunteers to help with the massive undertaking and coordination of Flag Day weekend. Village Council agreed that they and the new Village Manager could supply extra support for that important event and will assist in the recruitment of more volunteers.
- **MEETING ADJOURNED AT: 8:04 pm**

Submitted by:

Cynthia E. Moynihan,
Three Oaks Village Clerk
Minutes for the 07-12-17 Regular Council Meeting
Were **APPROVED** at the 08-09-17 Council Meeting