

Chair called Village Council Meeting to order at 7:03 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Graziano, Kramer, Pappa, Zebell, Heemstra, Grosse

Absent: None

Approval of the Agenda as presented by the Village President. Moved: Heemstra Supported: Zebell Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

- **Approval of the Consent Agenda to include: Approval of Minutes from the Regular Council Meeting on 05-13-16 and the Special Council Meeting on 04-27-16, Approval of Invoices to be paid (\$51,095.26), Approval of Disbursements made from May 1 through May 31, 2016 (\$116,848.34), Approval of Prepays, and Payroll as paid (\$53,917.90), and Treasurer's Report. Moved: Capiak Supported: Heemstra Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **US12, LINDEN and TULIP STREET PROJECTS:** After much discussion, it was decided to delay the US 12 project until 2017 in order to build up the cash balance in the reserve fund. It was reported that sufficient funds are currently available in the Major Streets Fund for the Linden Street project and that a portion of Tulip Street may be able to be done later in the year. Council authorized Adam to take bids for the Linden & Tulip Street projects. Edgewater Resources will prepare the specifications for the projects and bids will be solicited in late summer for work to be done in the fall.
- **APPROVAL of STREET CRACK-FILLING and MICRO-SEALING:** One bid in the amount of \$66,730.00 was received from Pavement Maintenance Systems, LLC for the crack-filling and micro-surfacing of approximately 8 to 9 blocks of several streets at the north end of town. **A Motion was made to accept the bid from Pavement Maintenance Systems, LLC from Imlay City, Michigan, in the amount of \$66,730.00 for the crack-filling and micro-surfacing of approximately 8 to 9 blocks of various streets at the north end of the Village. Moved: Capiak Supported: Heemstra Aye: Capiak, Graziano, Kramer, Pappa, Zebell, Heemstra, Grosse Nay: None Absent: None Abstain: None MOTION CARRIED.**
- **AUTHORIZE PURCHASE of JOHN DEERE ZERO-TURN LAWN MOWER for \$15,700.00 from FRONTIER LAWN & RECREATION:** A Motion was made to accept the bid of \$15,700.00 from Frontier Lawn & Recreation, Inc. for a John Deere zero-turn, 2016 Model #Z997R Commercial 72" lawn mower. Moved: Graziano Supported: Zebell Aye: Capiak, Graziano, Kramer, Pappa, Zebell, Heemstra, Grosse Nay: None Absent: None Abstain: 0 MOTION CARRIED.
- **DESIGNATE VILLAGE MANAGER as STREET ADMINISTRATOR:** A Motion was made to appoint Adam Umbrasas, Village Manager, as the Street Administrator for the Village of Three Oaks. This designation allows him to conduct all transactions with the State Transportation Department (MDOT). Moved: Zebell Supported: Kramer Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.
- **APPROVE COUNCIL RULES and PROCEDURES:** A preliminary copy of the proposed "Council Rules of Procedure" previously was distributed to Council members for their review. Approval of these procedures will be tabled until the July Council meeting.
- **PARKS & RECREATION BOARD:** The written minutes from the June 6, 2016 meeting were not yet available. The next meeting is tentatively scheduled for Monday, July 11th at 7:00 pm since the regularly scheduled meeting falls on the 4th of July. Darlene Heemstra reported that the Three Oaks Community Garden is hosting a community potluck picnic with music and a lantern launch to celebrate the Summer Solstice beginning at 6:00 pm on June 19th at 3 Oak Street at the Community Garden. The potluck begins at 6:00 pm, the music at 7:00 pm and the Lantern launch at 8:00 pm. All residents are encouraged to attend.
- **PLANNING COMMISSION:** The written minutes from the June 7, 2016 meeting were not yet available. The next meeting is scheduled for Tuesday, July 5, 2016 at 7:00 pm.
- **DDA BOARD:** The written minutes from the June 1, 2016 meeting were not yet available. The next meeting is scheduled for Wednesday, July 6, 2016 at 5:30 pm..

- **VILLAGE MANAGER'S UPDATES:** Adam Umbrasas reported that budget requests were sent out to each department and are due back to him by the end of the month so that work can begin on the 2016-2017 budget. He is working on writing a rental ordinance that will regulate short-term rentals within the Village, and he reported that the Planning Commission approved the revised Zoning ordinances at their June 7, 2016 meeting. He was notified by MML (Michigan Municipal League) that they want to do an article about placemaking in the Village to be published in a future edition of their magazine.
- **VILLAGE PRESIDENT COMMENTS:** David Grosse reported that a meeting will be held the week of June 13th to begin the planning of the 150th anniversary (the Sesquicentennial) celebration of the Village. He said that preliminary ideas are to have a special activity planned every two (2) weeks beginning after Flag Day and running into the fall. He is requesting ideas and volunteers to help make this a spectacular celebration next year.
- **COUNCIL COMMENT: Council Member, John Pappa** asked Adam if the sampling had been completed at the Sewer Ponds yet. Adam will look into it.
- **MEETING ADJOURNED AT 7:37 pm.**

Submitted by:

Cynthia E. Moynihan,
Three Oaks Village Clerk
Minutes for the 06-08-16 Regular Council Meeting
Were **APPROVED** at the 07-13-16 Regular Council Meeting