

VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 03-08-17

Chair called Village Council Meeting to order at 7:00 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Kramer, Pappa, Zebell, Heemstra, Grosse

Absent: Graziano

Approval of the Agenda as presented by the Village Council President. Moved: Capiak
Supported: Heemstra Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

- **Approval of the Consent Agenda to include: Approval of Minutes from the Regular Council Meeting on 02-08-17. Approval of Invoices to be paid (\$50,413.56), Approval of Disbursements made from February 1 through February 28, 2017 (\$49,557.94), Approval of Prepays, and Payroll as paid (\$44,304.07), and the Treasurer's Report. Moved: Capiak Supported: Heemstra Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **DOWNTOWN LIQUOR LICENSE REQUEST:** Colleen Froehlich submitted a letter to the Council informing them of her intentions to apply for a Full Liquor License at 19 N. Elm Street and asking for the support of the Village in her application to the State of Michigan. The churches within 500 feet of the area will need to be notified of her intent. This will be further discussed at April's Council meeting.
- **DANGEROUS BUILDING HEARING REPORT:** A "Dangerous Building" hearing was held at 10:00 am on February 22, 2017 regarding the status of the property at 7 Featherbone. The Village's hearing officer, Dave Thomas, asked the property owner, Mike James, to provide an update of the progress being made to bring the residence into compliance with Village ordinances. There is particular concern with the crumbling chimney, broken windows and unsecured entry areas into the residence. The next hearing will be on March 29th to discuss the status of the progress on the project and to determine further action.
- **JOINT PARKS BOARD DISCUSSION:** David Grosse, Village Council President appointed Darlene Heemstra, Trustee, to a committee, (along with himself), to research the possibility of creating a joint Parks & Recreation board with the Township.
- **FLAG DAY REQUESTS:** Brittany DeRuiter (on behalf of the Flag Day committee) presented several requests for Flag Day weekend. (1) a request for the closing of Maple Street from Dewey Cannon to Elm Street for the pedal tractor pull on Saturday, June 10, 2017, (2) for the closing of North Elm Street and various side streets for the staging of parade floats and the Flag Day parade on Sunday, June 11, 2017; (3) a request for a two (2) hour extension of the noise ordinance for Flag Day activities on Friday, June 9 and Saturday, June 10, 2017. She also indicated that they would like to hold children's activities in Dewey Cannon Park, such as a Pet Parade, and hold "Art in the Park" in Carver Park. She was directed to fill out a request in the office for the days/times and the Parks that they are requesting use of for Flag Day weekend. Council agreed to waive the rental fees. **A Motion was made to authorize the closing of Maple Street (from Dewey Cannon Drive to Elm Street) for the pedal tractor pull contest during the hours of 11:00 am to 2:00 pm on Saturday, June 10, 2017. Moved: Heemstra Supported: Zebell Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED. A Motion was made to waive fees for the rental of Dewey Cannon Park and Carver Park for Flag Day activities on Saturday, June 10, 2017. Moved: Heemstra Supported: Zebell Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED. A Motion was made to authorize the closing of North Elm Street and various side streets (with times to be determined) for the staging of parade floats and the Flag Day parade on Sunday, June 11, 2017. Moved: Zebell Supported: Heemstra Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED. A Motion was made to grant a variance of the noise ordinance for Friday, June 9, 2017, extending it from 12:00 midnight until 2:00 a.m. and again on Saturday, June 10, 2017 extending it from 12:00 midnight until 2:00 a.m. pending the approval of Police Chief, Dennis Buller. Moved: Zebell Supported: Capiak Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **GAMING LICENSE REQUEST:** Cassie Burk requested the support of the Village to apply to the State for a (1) day charitable gaming license for March 30, 2017 for an activity to be held at the Three Oaks Elementary school on Three Oaks road. The school is not in the Village limits; therefore she needs to submit the request to Chikaming Township for approval.

- **PARKS & RECREATION BOARD:** The written minutes from the meeting held on March 6, 2017 were not yet available. The next meeting is scheduled for 7:00 pm on Monday, April 3, 2017.
- **PLANNING COMMISSION:** The written minutes from the meeting held on March 7, 2017 were not yet available. The next meeting is scheduled for 7:00 pm on Tuesday, April 4, 2017.
- **DDA BOARD:** There was no DDA meeting held in March of 2017. The next scheduled meeting is scheduled for 5:30 pm on Wednesday, April 5, 2017.
- **VILLAGE MANAGER'S UPDATES:** Adam reported that there is still interest by a developer in the Industrial park; that the MEDC will be hosting redevelopment-ready community training in Benton Harbor in May and that Edgewater Resources is still working on preparing bid specifications for the sewer pond dredging. Adam also said that the DPW Plow truck and the Police Vehicle need to be rebid with new specifications. Dennis Buller, Police Chief, does not want a 4-door truck (as previously bid), but would like to have another Ford Explorer. The bid specifications will be prepared and a notice will be published for soliciting bids.
- **VILLAGE PRESIDENT COMMENTS:** David Grosse reported there continues to be bi-weekly meetings for the 150th anniversary celebration. He also handed out performance evaluation forms to Council members for the annual evaluation of Village Manager, Adam Umbrasas. These forms are to be completed and turned into Cheryl Capiak by March 30, 2017. He said that the meeting with the new Drain Commissioner went well, and that there will be favorable results forthcoming to the Village as a result of that meeting. He also reported that the Crosby Oaks parcel was purchased, (it is not going into foreclosure) which is great news for the Village.
- **COUNCIL MEMBER, John Pappa, Trustee** asked if the Village was a member of Miss-Dig yet. Adam will look into it. **Darlene Heemstra**, Trustee, asked about the status of the new sign and kiosk for Carver Park. Adam will look into it and report back. Darlene also asked if the 150th Anniversary celebration committee could use sky lanterns at some time during the celebration as there are (2) full cases of them available.
- **AUDIENCE MEMBER, Angela Reichert** invited residents to attend a community dinner at Chikaming Elementary school being held from Noon to 1:00 pm on Thursday, March 9, 2017.
- **MEETING ADJOURNED AT 7:43 pm.**

Submitted by:

Cynthia E. Moynihan,
 Three Oaks Village Clerk
 Minutes for the 03-08-17 Regular Council Meeting
 Were **APPROVED** at the 04-12-17 Council Meeting