

Chair called Village Council Meeting to order at 7:00 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Graziano, Kramer, Pappa, Heemstra, Zebell

Absent: Grosse

Approval of the Agenda as presented by the Village President Pro-Tem. Moved: Heemstra

Supported: Kramer Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

- **Approval of the Consent Agenda to include: Approval of minutes from the Regular Council meeting held on 12-09-15, Approval of Invoices to be paid (\$62,097.42), Approval of Disbursements made from December 1 through December 31, 2015 (\$96,852.53), Approval of Prepays, and Payroll as paid (\$62,750.71. No Treasurer's Report was available. Moved: Heemstra Supported: Graziano Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **SEMCO GAS FRANCHISE AGREEMENT – ORDINANCE #208:** The previous SEMCO Energy Gas Company Franchise Agreement has expired. It was recommended by Adam Umbrasas to enter into a new agreement which is identical to the one that expired. This franchise will be in effect for a period of 30 years. **A Motion was made to adopt Ordinance #208, a Gas Franchise Ordinance with SEMCO Energy Gas Company, or its successors, which will be in effect for a period of 30 years from the date of adoption. Moved: Graziano Supported: Zebell Aye: Capiak, Graziano, Kramer, Pappa, Zebell, Heemstra Nay: None Absent: Grosse Abstain: None MOTION CARRIED.**
- **APPROVAL of PROPOSAL from PREZ's PAINTING in the AMOUNT of \$3,350.00:** The Arts and Education Center, located in the previous Village Hall building, had their portion of the building painted during renovations this past year. It is proposed that the adjacent Police Station also be painted and that the same contractor, Prez's Painting, be used in order to maintain consistency and quality with the exterior painting. **A Motion was made to approve the proposal by Prez's Painting in the amount of \$3,350.00 for the exterior painting of the Police Station. The contractor also has requested 40% down prior to starting the job. Moved: Zebell Supported: Kramer Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **PARKS & RECREATION BOARD:** The written minutes from the January 4, 2016 meeting were not yet available. The next meeting is scheduled for Monday, February 1, 2016 at 7:00 pm.
- **PLANNING COMMISSION:** The written minutes from the January 5, 2016 meeting were not yet available. The next meeting is scheduled for Tuesday, February 2, 2016 at 7:00 pm.
- **DDA BOARD:** The DDA is not scheduled to meet until Wednesday, April 6, 2015 at 5:30 pm.
- **VILLAGE MANAGER'S UPDATES:** Adam Umbrasas reported that 2016 will be a busy year of projects which will include the completion of the Carver Park project, and the updating of the Parks and Recreation Plan as well as the Master Plan. He reported that the Zoning Ordinance has been finalized, with the final draft going to the Planning Commission in February, and then to Council for review in March. He said that work is continuing on updating the Village's website and that a year of delinquent taxes was paid on the Crosby Oaks property, thereby holding off the tax foreclosure process. Adam will be attending the Michigan Local Government Managers Conference during the 1st week of February. He also commended the Streets department for doing a great job of keeping the streets cleared.
- **VILLAGE PRESIDENT PRO-TEM COMMENTS:** Cheryl Capiak thanked Three Oaks Township for the donation of 20 reels of Christmas lights which will be used to light a 2nd tree in Carver Park this year. Cheryl also mentioned that the date of the March Council meeting will need to be changed, as there will not be a quorum available on the date of the regularly scheduled meeting.
- **PUBLIC COMMENT: Liz Cummings, Three Oaks Township Clerk** announced the donation of 20 reels of Christmas lights for the Christmas tree in Carver Park and said that the Township would gladly donate more if they are needed. This donation was gratefully acknowledged and accepted by Village Council. **Sherri Kautzky, Village resident,** asked if there were fire ordinances, specifically a burning ordinance, and if ordinances were available online to view. She also asked the name of the Township Fire Chief – Adam replied that it is Dave Flick.

- **MEETING ADJOURNED AT 7:13 pm**

Submitted by:

Cynthia E. Moynihan,
Three Oaks Village Clerk

Minutes for the 01-13-16 Regular Council Meeting
Were **APPROVED** at the 02-10-16 Council Meeting