

VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 01-11-17

Chair called Village Council Meeting to order at 7:00 PM at Three Oaks Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Capiak, Graziano, Kramer, Pappa, Zebell, Heemstra, Grosse

Absent: None

Approval of the Agenda as presented by the Village Manager. Moved: Zebell Supported: Kramer Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

- **Approval of the Consent Agenda to include: Approval of Minutes from the Regular Council Meeting on 12-14-16. Approval of Invoices to be paid (\$71,681.90), Approval of Disbursements made from December 1 through December 31, 2016 (\$56,016.73), Approval of Prepays, and Payroll as paid (\$71,570.65), and the Treasurer's Report. Moved: Graziano Supported: Zebell Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **CAPITAL IMPROVEMENT PLAN (CIP) DISCUSSION:** There was discussion about the proposed street work projects for 2017. Streets being considered for mill and overlay work in 2017 are: Butternut, Sycamore, Walnut, Chestnut, Buckeye and North Elm Street (from the railroad tracks to Sycamore). Edgewater Resources presented an estimate for the construction and engineering work for \$222,209.00. It was suggested that Memorial Drive be added to the list. It was also discussed, and Council authorized Village Manager, Adam Umbrasas to begin talks with the DEQ and environmental engineering firm(s) to begin the process of conducting a study to help determine the best long-term solution for sewage treatment and the use of the sewer ponds for the Village. **A Motion was made to authorize Village Manager, Adam Umbrasas to solicit and advertise for bids for the 2017 paving project to include Butternut, Sycamore, Walnut, Chestnut, and Buckeye streets, North Elm Street (from the railroad tracks to Sycamore) and Memorial Drive. Moved: Kramer Supported: Pappa Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **SET PUBLIC HEARING for the PARKS & RECREATION 5 YEAR MASTER PLAN:** It is required that in order to continue to be eligible for government grants and funds, the Parks & Recreation Master Plan must be updated every five (5) years. The proposed update was made available to Public beginning on January 8, 2017. The 5 year Master Plan can be viewed on-line at the Village's website, or by picking up a copy at Village Hall. Additionally, a Public Hearing must be held and Council must approve the update. The Master Plan must then be submitted to the State by March 1, 2017. **A Motion was made to set the Public Hearing for the proposed, updated Parks & Recreation five (5) year Master Plan at 7:00 pm on Wednesday, February 8, 2017 prior to the regular council meeting. Notice of this Public Hearing will be published a minimum of 15 days prior to the hearing. Moved: Heemstra Supported: Capiak Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **PARKS & RECREATION BOARD:** The written minutes from the special meeting held on January 5, 2017 were not yet available. The next meeting is scheduled for 7:00 pm on Monday, February 6, 2017.
- **PLANNING COMMISSION:** There was no meeting held in January, 2017. The next regularly scheduled meeting will be held at 7:00 pm on Tuesday, February 7, 2017.
- **DDA BOARD:** The written minutes from the January 4, 2017 meeting were not yet available. The next meeting is scheduled for Wednesday, February 8, 2017 at 5:30 pm.
- **VILLAGE MANAGER'S UPDATES:** Adam Umbrasas reported that there is continued interest from a developer looking to locate in the Industrial Park; that bids for a new police vehicle and DPW vehicle have been solicited, and the bid opening date is on Wednesday, January 25th at 10:00 am. Adam also reported that bid specifications are still being compiled for the dredging of the sewer ponds, and that bi-weekly meetings are continuing in the planning of the sesquicentennial celebration.

- **VILLAGE PRESIDENT COMMENTS:** David Grosse reminded everyone of the fundraiser for the 150th anniversary celebration. The kick-off celebration is scheduled for Saturday, January 21, 2017 at Journeyman Distillery beginning at 7:00 pm. There has been a lot of interest expressed in the event. Tickets are \$50.00 each and are available for purchase at Village Hall. He encouraged all council members to attend. Dave also said that the Village needs to be proactive in developing some basic plans for the upgrading of the water and sewer system, so that when infrastructure fund \$'s are available and released, the Village is ready to submit a proposal.
- **MEETING ADJOURNED AT 7:30 pm.**

Submitted by:

Cynthia E. Moynihan,
Three Oaks Village Clerk
Minutes for the 01-11-16 Regular Council Meeting
Were **APPROVED** at the 02-08-17 Council Meeting